

Companies Act 1997

Form 24

Section 222(1) & (6)

NOTICE FOR REGISTRATION OF CHARGE

Company number.

Note: Information in this form must be either typed or handwritten in block letters. Where there is insufficient space on the form to supply the information required, annexe a separate sheet in the same format containing the information. This form must be submitted within two months after the date of creation of the charge.

1. **Company name.**

2. **Date of creation of charge.**

3. **Type of charge.**

(Place a cross (x) in the appropriate box.)

A. Fixed

B. Floating

C. Fixed and floating

If the charge is a floating charge, is the creation of subsequent charges restricted or prohibited?

YES

NO

(Complete only if applicable. Place a cross (x) in the appropriate box.)

4. **Briefly describe the liability secured by the charge.**

Note: Where the charge secures a present and prospective liability, or a prospective liability up to a specified maximum amount, insert details of the prospective liability and the amount specified.

5. **Briefly describe the property charged.**

6. **Details of person(s) entitled to the charge (chargee).**

Given names (<i>natural persons only</i>)	Surname or corporate name and registration number, if applicable	Residential address or address of registered office	Postal address
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Note: Initials are not sufficient for the given names of a person. The suburb, and street name and number, or the allotment and section number or portion number, and the district and province must be stated for the residential address or registered office.

7. Issue of a series of debentures. (Complete only if applicable).

Only complete where the company has created a series of debentures containing, or giving by reference to any other document, a charge the benefit of which the debenture holders of that series are entitled to equally - Section 222(6) of the Act.

Total amount secured by the whole series.

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Date(s) of resolution(s) authorising the issue of the series.

Details of the trustee(s). (Complete only if applicable).

Given names (<i>natural persons only</i>)	Surname or corporate name and registration number, if applicable	Residential address or address of registered office	Postal address

The rate of any commission. (Complete only if applicable).

Amount of commission, allowance or discount	
Insert name of person or company who received commission etc.	

Note: Insert the amount or the percentage of the commission, allowance or discount (if any) made by the company or paid by the company either directly or indirectly, to a person in consideration of that person either absolutely or conditionally subscribing or agreeing to subscribe, or procuring or agreeing to procure subscriptions, either absolute or conditional, for any of the debentures in the series.

8. A certified copy of the document creating or evidencing the charge must be annexed to this form.

In relation to a series of debentures, where there is no document creating or evidencing the charge, a copy of the first debenture in the series must be submitted. Where more than one issue of debentures in the series is made, the company is required to submit a Form 26 within two months after each subsequent issue.

Note: Any copy document must be certified in accordance with Section 9 of the Companies Regulation.

9. Compliance with Stamp Duties Act (Chapter 117).

A duly completed certificate of compliance with the *Stamp Duties Act* (Chapter 117) (Form 25), or evidence that the charge has been stamped, or is not required to be stamped, must be submitted with this form. If not, the charge will only be registered provisionally.

The following is submitted with this form (*place a cross (x) in one box only*) -

Form 25 - Certificate of Compliance
with Stamp Duties Act -

Evidence that documents are not
required to be stamped -

Provide details	
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Other evidence that the documents
have been stamped -

Provide details	
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None of the above -

Note: Where "None of the above" is selected the Registrar shall enter the word "provisional" in the register. Appropriate evidence must be submitted within one month or the Registrar will delete the details of the charge from the register.

10. Declaration and signature.

I certify that the information in this form is true and correct, and the copy of every document submitted with this form is a true and correct copy of the original document.

Signature: _____

Name of Person Signing: _____

Role: _____ Date: _____