



Business Operations during the 14 days lock down period

The Investment Promotion Authority wishes to advise its valued clients, service providers, stakeholders and the general public that its offices in Port Moresby, Lae, Mt Hagen, Kokopo and Buka will be closed as of Tuesday March 24th 2020 until further notice.

This action is in line with Prime Minister Hon. James Marape's announcement on Sunday 22nd March 2020 of a national state of emergency for 14 days triggered by COVID-19.

Lock down for IPA means that we will close all our counters and also cease face to face meetings within the IPA office premises and including meeting requests outside of the office.

With the Online Registry Service in place, we encourage clients to make use of that facility as processing of lodged documents can be done from home. **Lodge your applications online and we will attend to them from our back office.**

In order to be able to use the online registry system or lodge applications online, you firstly need to create an online account. Do this by going to www.ipa.gov.pg and select **"Do it Online"** and under the **"Tools"** section, select **"Register Account"**. Once you have a user account, your dashboard will now have the features to register businesses or maintain business records.

Call the following numbers or email for more information on our services:

Team Leader Companies: 308 4443/belindak@ipa.gov.pg

Team Leader Non Companies: 308 449/kilai@ipa.gov.pg

Team Leader Customer Services: 308 4495/maryp@ipa.gov.pg or ipaonline@ipa.gov.pg

Investment Promotion: daroap@ipa.gov.pg /308 4412

Intellectual Property: amelian@ipa.gov.pg /308 4431

Finance and Admin: annam@ipa.gov.pg /308 4421

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