

Companies Office Investment Promotion Authority

Form 16 | Notice of change of director and change in particulars of director

Section 137(1), Companies Act 1997

Note

If there is insufficient space on the form to supply the information required, attach a separate sheet containing the information set out in the prescribed format.

Place barcode here

The information on this form must be either typewritten or printed legibly in BLOCK letters.

Name of company

Company number

1. Directors

The following person(s) has been appointed as a director of the proposed company.

Note: If there are more than three directors appointed please attach a separate sheet containing the information set out in the prescribed format. All names should be in BLOCK letter format.

Full legal name:	Nationality:
Residential address:	Gender:
Postal address:	Date of Birth:
Date of appointment:	Email address:

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Date of appointment:	Email address:

2. Cessation of director

The following person(s) has ceased to hold the position of Director of the company

Note: If there are more than four directors that have ceased to be directors please attach a separate sheet containing the information set out in the prescribed format. All names should be in BLOCK letter format.

Full legal name:	Gender:
Date of cessation as a director:	Date of Birth:

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Date of cessation as a director:	Date of Birth:

Full legal name:	Gender:
Date of cessation as a director:	Date of Birth:

3. Change in particulars of existing Director(s)

The name, address, or other details of following director(s) has changed. The following is a statement of the current particulars of the director(s).

Note: If more than three directors have changed their details, please attach a separate sheet containing the information set out in the prescribed format. All information should be in BLOCK letter format.

Full legal name:	Nationality:
Residential address:	Email address:
Postal address:	Date of change:

Full legal name:	Nationality:
Residential address:	Email address:
Post	Date of change:

Full legal name:	Nationality:
Residential address:	Email address:
Postal address:	Date of change:

3. Signed by director or authorised person

I certify that the information in this form is true and correct.

Name: Signature:

(Please give first name(s) followed by surname in BLOCK letters)

Designation: Director or authorised person Date: / /

4. Lodged by

Name:	Telephone:
Address:	Email (optional):

5. Checklist

The following must accompany this form:

The prescribed fee of **K100**. A prescribed fee of **K50.00** is payable if lodged through the Online Registry Service. Please make cheques payable to 'Registrar of Companies'.

Please deliver documents to: Investment Promotion Authority, _____