# **Companies Office Investment Promotion Authority**

# Form 40 | Notice to creditors and shareholders

Section 305(2)(c)(iii), Companies Act 1997

#### Note

This form is to be served on every known creditor and every shareholder of the Company. It is not to be submitted to the Registrar. A copy of the report on the company prepared and submitted to the Registrar under Section 305(2)(c)(iii) of the *Companies Act 1997* must accompany this form. If there is insufficient space on the form to supply the information required, attach a separate sheet containing the information set out in the prescribed format. The information on this form must be either typewritten or printed legibly In BLOCK letters.

# Name of company

#### **Company number**

# **1.** Appointment of liquidator

The following person has been appointed liquidator for the company:

Full legal name:		
Office address:		
Postal Address:		
Email address:		

# 2. Date of commencement

The company has been placed into liquidation with an effect from -



# 3. Address for service of liquidator

Under Section 362 of the *Companies Act 1997* a creditor or shareholder may at any time in the course of a liquidation, by notice in writing to the liquidator, require the liquidator to call a meeting of creditors or shareholders -

- (a) to vote on a proposal that a liquidation committee be appointed to act with the liquidator, and
- (b) where it is so decided, to choose the members of the committee.

The liquidator's address for service is the same as the office address listed in item 1 above.

# 4. Signed by liquidator

I certify that the information in this form is true and correct and that the attached is a true and accurate copy of a report on the company prepared and submitted to the Registrar under Section 305(2)(c)(ii) of the *Companies Act 1997*.

Name:		Signature:
	(Please give first name(s) followed by surname in BLOCK letters)	
Date:	/ /	